

## Voicemail Access

### From your phone

Press **\*97#** to access your voicemail. → Enter the password.

Press **\*98#** to access another user's voicemail. → Enter your mailbox number. → Enter the password.

### From outside

Dial **1888 707 1220** toll-free (US) → Enter your mailbox number. → Enter the password.

Dial **1415 707 1201** (outside US) → Enter the mailbox number. → Enter the password.

### Mailbox options

- 1 Record unavailable message.
- 2 Record busy message.
- 3 Record your name.
- 4 Record temporary greeting.
- 4 2 Delete temporary greeting.
- 5 Change password.
- \* Return to the main menu.

### Main menu

- 0 Mailbox options
- 1 Review new messages.  
Review old messages
- 2 Change folders
- 3 Advanced options
- \* Help
- # Exit Voicemail

### Message options

- 3 Advanced options.
- 5 Repeat current message.
- 6 Play next message.
- 7 Delete message
- 8 Forward message
- 9 Save message
- \* Help
- # Exit

### Save messages

- 0 New messages
- 1 Old messages
- 2 Work messages
- 3 Family messages
- 4 Friends' messages
- # Exit

### Advanced options

- 1 Send reply.
- 3 Hear message envelope.
- 5 Leave message
- \* Return to the main menu.

### Change folders

- 0 New messages
- 1 Old messages
- 2 Work messages
- 3 Family messages
- 4 Friends' messages
- # Exit

## Summary

Task	Press
Activate Anonymous Call Reject	* 7 7
Deactivate Anonymous Call Reject	* 8 7
Activate Call Forwarding	* 7 2
Deactivate Call Forwarding	* 7 3
Activate Call Forwarding Busy	* 9 0
Deactivate Call Forwarding Busy	* 9 1
Activate Call Forwarding No Answer	* 9 2
Deactivate Call Forwarding No Answer	* 9 3
Caller ID Block Selective	* 6 7
Call Pickup	* 8 8
Call Waiting	* 7 0
Check Your Voicemail	* 9 7
Check Any Voicemail	* 9 8
E911	9 1 1



## Call Forwarding

### From outside

Dial **1 415 707 1200**

→ Enter your mailbox number.

→ Enter PIN **#**

### From your phone

Lift handset and listen for dial tone.

**\*72#** Activate call forwarding.  
**\*90#** Activate all forwarding busy.  
**\*92#** Activate call forwarding no answer.

→ **<Extension Number> #**

**\*73#** Deactivate call forwarding.  
**\*91#** Deactivate call forwarding busy.  
**\*93#** Deactivate call forwarding no answer.

- 1** Activate call forwarding.
- 2** Deactivate call forwarding.
- 3** Activate all forwarding busy.
- 4** Deactivate call forwarding busy.
- 5** Activate call forwarding no answer.
- 6** Deactivate call forwarding no answer.
- 7** Change PIN

## Three-way calling

Dial the first number.

↓  
Press and release **flash**.

↓  
Dial the second number.  
The second call connects.

↓  
Press **flash** to bring first person into the 3-way call.

## Using call waiting

During the call you hear the call waiting tone.

↓  
Hang up to end the first call and answer the second.

OR

Press and release **flash** to answer the second call.

↓  
Press and release **flash** to alternate between calls.

**Note:** If you do not have a **flash** button, you can use the switch hook or hang up button.

## Disable call waiting

To make a call that will not be interrupted by call waiting, press

**\*70 <telephone number> #**

↓  
After the call, hang up. Call waiting is deactivated.

## Call pickup

Other phone rings.

↓  
Press **\*88 <extension number> #**

## Anonymous call reject

Lift handset and listen for dial tone.

↓  
Press **\*77#** to activate anonymous call reject.

Press **\*87#** to deactivate anonymous call reject.

## Call ID block

Lift handset and listen for dial tone.

↓  
Press **\*67#**.

↓  
Hear second dialtone and make call.